

# National Certification Commission in Chemistry and Chemical Engineering Application

Calendar Year Covered \_\_\_\_\_ (All information must be for this year)

Are you already certified?  Yes  No (If yes, what year does your certification expire?) \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Work phone \_\_\_\_\_ Home phone \_\_\_\_\_

Fax Number \_\_\_\_\_ Email: \_\_\_\_\_

Current certification status: \_\_\_\_\_ Chemist (CPC) \_\_\_\_\_ Chemical Engineer (CChE) \_\_\_\_\_ Dual (Both)

### Important notice to applicants:

1. Use a single application form for each calendar year during the most recent one, two, or three years. Please type or print neatly. You may photocopy this form. This application can also be downloaded from the AIC web site at [www.theaic.org](http://www.theaic.org).
2. Itemize in the four main Groups all activities in which you participated. All materials **must be in Group order and marked in upper right corner**. (Example: Group A1-a, Group A2-b, etc.) A \$20.00 fee will be assessed if not marked clearly. Use of "See attached" or referrals to CVs, etc. is not acceptable.

### Participation Category and Fee Structure

For those who are certified, did you pay your yearly maintenance invoice? Yes or No (*please circle one*). If no, please submit your payment with this application made payable to: **The American Institute of Chemists**. Fee is per application, per year.

#### The American Institute of Chemists, Inc.

315 Chestnut Street  
Philadelphia, PA 19106-2702  
Phone: (215) 873-8224  
Fax: (215) 925-1954  
[AICOffice@theaic.org](mailto:AICOffice@theaic.org)  
[www.theaic.org](http://www.theaic.org)

	Members Fee	Non-members Fee
First time applicant	\$ 150	\$ 260
Current Certifee or Annual Enrollee	\$ 75	\$ 185
<b>Payment Amount</b> \$ _____		

Circle payment type: **Check** # \_\_\_\_\_      **Visa**      **MasterCard**      **American Express**

Card No.: \_\_\_\_\_      Expiration: \_\_\_\_\_

Print and Sign as it appears on your credit card:

Card Billing Address <i>if different from mailing address above</i>	Billing Zip Code
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FOR SECURITY, PLEASE DO NOT RETURN VIA EMAIL

Office Use Only:

Amount \_\_\_\_\_ Date \_\_\_\_\_

### Group A - Continuing Education

If claiming credit as an instructor, encircle number of contact hours and attach and label appropriate documentation. The maximum CU's for this group is 150. Please note CU's awarded is for Official use only in Activity Column.

Activity	Institution / Sponsor	Location and Date	Title	No. Semester Hours or Equiv.
<b>1. College Courses</b> <i>(attach transcripts)</i> 10 CU's  <div style="border: 1px solid black; padding: 2px; width: fit-content;">CU's Awarded _____</div>	a. _____ _____  b. _____ _____	_____ _____ _____ _____	_____ _____ _____ _____	_____ _____ _____ _____
<b>2. Short Courses or Workshops</b> <i>(attach certificates)</i> 20 CU's  <div style="border: 1px solid black; padding: 2px; width: fit-content;">CU's Awarded _____</div>	a. b. c. d.	    	    	    
<b>3. Symposia</b> <i>(attach certificates)</i> 15 CU's  <div style="border: 1px solid black; padding: 2px; width: fit-content;">CU's Awarded _____</div>	    	    	    	    
<b>4. Seminars</b> <i>(attach certificates)</i> 5 CU's  <div style="border: 1px solid black; padding: 2px; width: fit-content;">CU's Awarded _____</div>	a. b. c.	    	    	    

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**Official Use only**

Commissioner Signature \_\_\_\_\_ Date \_\_\_\_\_

Commissioner Signature \_\_\_\_\_ Date \_\_\_\_\_

CU's awarded in Group A  
 \_\_\_\_\_  
 (150 Max)

CU's awarded in Group B  
 \_\_\_\_\_  
 (120 Max)

CU's awarded in Group C  
 \_\_\_\_\_  
 (50 Max)

CU's awarded in Group D  
 \_\_\_\_\_  
 (50 Max)

Total CU's awarded  
 \_\_\_\_\_  
 (370 Max)

## Group B - Publications, Reports, Presentations

The maximum CU's for this group is 120 (Divide 120 by number of authors) Please note CU's Awarded is for Official use only.

Activity	Title	Where published or rendered and Date	Author	No. of hours
<b>1. Book, Grant or Monographs</b> [Thesis, C-ITs only] (attach title pages) 50 CU's  CU's Awarded _____	a. _____  a. _____  b. _____  c. _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____
<b>2. Refereed Publications</b> (attach copies) 20 CU's  CU's Awarded _____	a. _____  _____  b. _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____
<b>3. Patents</b> (attach copy or title page) 30 CU's  CU's Awarded _____	a. _____  _____  b. _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____
<b>4. Non-Refereed Publications</b> (attach copies) 10 CU's  CU's Awarded _____	a. _____  _____  b. _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____
<b>5. Reports</b> (attach samples or current attestation concerning nature & frequency) 10 CU's- 50 max.  CU's Awarded _____	a. _____  _____  b. _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____
<b>6. Review or Senior Referee</b> 10 CU's- 50 max.  CU's Awarded _____	a. _____  b. _____  c. _____  d. _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____
<b>7a. Presentation</b> <b>b. Exhibits, AV, etc.</b> (program and description) 15 CU's- 50 max.  CU's Awarded _____	a. _____  b. _____	_____  _____	_____  _____	_____  _____

### Group C - Professional Society Participation

The maximum CU's for this group is 50. Please note CU's Awarded is for Official use only.

Activity	Sponsor / Society	Location / Responsibility / Office Title	Dates	No. of hours
<b>1. Scientific Meetings: National, Regional, Local</b> <i>(attach badge, receipt)</i> 15 CU's N 10 CU's R 5 CU's L <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">CU's Awarded _____</div>			_____ _____ _____	
<b>2. Society Participation in Technical Activity</b> <i>(documentation)</i> 15 CU's <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">CU's Awarded _____</div>	a. _____ _____ b. _____ _____	_____ _____ _____ _____	_____ _____ _____ _____	_____ _____ _____ _____
<b>3. Elective or Appointive Office Holding</b> 10 CU's <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">CU's Awarded _____</div>	a. _____ _____ b. _____ _____	_____ _____ _____ _____	_____ _____ _____ _____	_____ _____ _____ _____

### Group D - Other Professional Activity

The maximum CU's for this group is 50. Please note CU's Awarded is for Official use only.

Activity	Title/ Sponsor	Issues or Activity Source	Location / Dates	No. of hours
<b>1. Individual Activities</b> a. <b>Journal Reading</b> b. <b>Audio Tapes, Other Self Learning</b> <i>(List only- required)</i> 15 CU's <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">CU's Awarded _____</div>	A b.			
<b>2. Awards and Recognition's</b> <i>(documentation)</i> 15 CU's <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">CU's Awarded _____</div>	a. b.			
<b>3. Community Activities</b> 15 CU's <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">CU's Awarded _____</div>	a. b.			